

LONGTOWN GROUP PARISH COUNCIL

Craswall, Llanveynoe, Longtown and Walterstone

DATE OF PUBLICATION: 13th July 2024

TO: ALL MEMBERS OF LONGTOWN GROUP PARISH COUNCIL: Councillors Cecil (Chair), Guy, Powell, Probert, Stinchcombe, Tribe, Watkins, Jones, Vaughan, Lee, Cook and Short.

NOTICE OF MEETING

You are hereby summoned to attend the Parish Council Meeting of the Longtown Group Parish Council to be held on **Wednesday 17th July 2024 at 8.00pm** at Longtown Village Hall

Andrew London

Clerk to the Council
clerk@longtown-gpc.org.uk

AGENDA

1. To Receive Apologies.
2. To Receive Declarations of Interest or consider any written requests for dispensation.
3. To approve the minutes of the last regular Council meeting on 19th June 2024
4. Open Forum – To receive questions from members of the public. Prior notice of questions is advised to give as full and accurate answer as possible. There will be a time limit of 3 minutes per subject.
5. Ward Councillor Report.
6. Police Report and Consider Policing Priorities.
7. Councillor Issues – For Councillors to raise local issues for further discussion.
8. Speed reduction - an update from Councillor Cook.
9. Appointment of Tree Warden – To consider and appoint a tree warden.
10. PLANNING
 - a. To consider comments on planning applications for determination by Herefordshire Council.
 1. Planning application number [241627](#). Track renewal at 'the birches, Cusop, Hay on Wye.

2. Planning application number [241513](#). Proposed variation of planning permission for land at Betty Howells, Llanveynoe.
3. Planning application **241717** (does not shown on portal). Variation of planning condition at Olchon Mill, Mountain Road, Longtown. Varies [221503](#)
- b. To note decision by Herefordshire Council on Planning already discussed by the Parish Council.**
None to Note.
- c. To note applications awaiting decision by Herefordshire Council.**
 - [231633](#) **Olchon Court Farm, Longtown** – Replacement of Photo panels with improved array.
 - [233737](#) – **Holywell Cottage, Upper House Farm, Craswall** – Change of use.
 - [240654](#) – a proposed glamping unit at **Hill View, Longtown.**
 - [240830](#) – Conversion of existing barn to create two dwellings at **Tybubach Farm, Craswall.**
 - [240880](#) – Conversion and partial reinstatement of stone barn to create dwelling and detached garage at **Brook Farm, Longtown.**
 - [240468](#) Reconsultation **Land Southeast of Greyhound Close, Longtown** - Proposed development 9 Dwellings.
 - [232851](#) – **‘Aubreys’, Llanveynoe** – Amended and reconsultation. Proposed restoration and residential use.

11. FINANCES & POLICY.

- a. To receive an update of finances.**
- b. Internal Auditor Report Action Plan.**
 1. To consider and adopt new financial Regulations.
 2. To review and re adopt the Reserves Policy.
 3. To consider and adopt the draft Risk Management Policy.
 4. To consider and adopt the draft Risk Assessment Schedule.
 5. To appoint a Councillor to oversee and sign off parish accounts.
- To consider the below invoices for payment.**
 1. Clerks Pay (06/24) – In line with contract
 2. Clerks Expenses. (06/24) £32.60p.
 3. HMRC – PAYE
 4. HALC – Internal Auditor Report - £300.00p inc VAT.
 5. DC Garden Services – Lengthsman works - £1058.40p inc VAT.
 6. Autela Payroll Services – Payroll Provider - £81.86p inc VAT.
 7. Insurance renewal – 428.56p.

12. LENGTHSMAN & HIGHWAYS.

- a.** Cats Back Car Park – an update from the Clerk.
- b.** To consider application for P3 Grant.
- c.** Road Closure notice C1218 Oaklea, Longtown.
- d.** E Mail and letter from Silviculture regarding Brook Farm and proposed woodland.

13. Climate Change – A report from Councillor Stinchcombe.

14. NEXT MEETINGS –

8.00pm Wednesday in September 2024 Longtown Village Hall. **To be discussed.**

Andrew London – Clerk
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