

LONGTOWN GROUP PARISH COUNCIL

Craswall, Llanveynoe, Longtown and Walterstone

DATE OF PUBLICATION: 14th November 2024

TO: ALL MEMBERS OF LONGTOWN GROUP PARISH COUNCIL: Councillors Cecil (Chair), Guy, Powell, Probert, Stinchcombe, Tribe, Watkins, Jones, Vaughan, Cook and Short.

NOTICE OF MEETING

You are hereby summoned to attend the Parish Council Meeting of the Longtown Group Parish Council to be held on **Wednesday 20th November 2024 at 7.30pm** at Longtown Village Hall

Andrew London

Clerk to the Council
clerk@longtown-gpc.org.uk

AGENDA

1. To Receive Apologies.
2. To Receive Declarations of Interest or consider any written requests for dispensation.
3. To approve the minutes of the last regular Council meeting on 25th September 2024. (October meeting cancelled due to flooding).
4. Open Forum – To receive questions from members of the public. Prior notice of questions is advised to give as full and accurate answer as possible. There will be a time limit of 3 minutes per subject.
5. Ward Councillor Report.
6. Police Report.
7. Councillor Issues – For Councillors to raise local issues for further discussion.
8. Speed reduction - an update from Councillor Cook.
9. **PLANNING**
 - a. To consider comments on planning applications for determination by Herefordshire Council.
Planning application no. [242765](#) – Brook Farm, Longtown – Buildings change of use.

- b. **To note decision by Herefordshire Council on Planning already discussed by the Parish Council.**
[233737](#) – Holywell Cottage, Upper House Farm, Craswall – Change of use. **Approved with conditions.**
[240880](#) – Conversion and partial reinstatement of stone barn to create dwelling and detached garage at **Brook Farm, Longtown.** – **Approved with Conditions**
[241766](#) **Lower Garn, Hunthouse lane, Longtown.** – Certificate of lawfulness. **Approved.**
- c. **To note applications awaiting decision by Herefordshire Council.**
[231633](#) **Olchon Court Farm, Longtown** – Replacement of Photo panels with improved array.
[240830](#) – Conversion of existing barn to create two dwellings at **Tybubach Farm, Craswall.**
[240468](#) Re-consultation **Land Southeast of Greyhound Close, Longtown** - Proposed development 9 Dwellings.
[241627](#). Track renewal at **‘the birches, Cusop, Hay on Wye.**
[241513](#). Proposed variation of planning permission for **land at Betty Howells, Llanveynoe.**
[241717](#) (does not shown on portal). Variation of planning condition at **Olchon Mill, Mountain Road, Longtown.** Varies [221503](#).
[241848](#) **Cayo Farm, Llanveynoe,** Prior Approval – Information only.

10. FINANCES & POLICY.

- a. **To receive an update of finances.**
- b. **To consider the below invoices for payment.**
 - 1. Clerks Pay (10/24) – In line with contract
 - 2. Clerks Pay (11/24) – In line with contract.
 - 3. Clerks Expenses. (10/24) £32.60p.
 - 4. Clerks Expenses. (11/24) £32.60p.
 - 5. HMRC – PAYE (10/24)- £102.00p.
 - 6. HMRC – PAYE (11/24) - £101.80p.
 - 7. DC Garden Services – Lengthsman works (09/24) - £529.20p inc. VAT.
 - 8. PKF Littlejohn – External Auditor Fees - £252.00p.
 - 9. DC Garden services – Lengthsman works (10/24) - £529.20p.
 - 10. Autela Payroll Services – Payroll Provider - £81.86p.
 - 11. Richard Mills – Lengthsman - £238.08p.
- c. **To Sign off Q2 accounts.**
- d. **To Discuss and approve budget for 2025-2026.**
- e. **To Set Precept for 2025-2026.**
- f. **To consider and approve new pay scales for the clerk.**

11. LENGTHSMAN & HIGHWAYS.

- a. **Cats Back Car Park** – an update from the Clerk.
- b. **Drainage Grant** – An update.
- c. **PROW Grant.** An update.

12. NDP – Grant an update.

12. Climate Change – A report from Councillor Stinchcombe.

13. NEXT MEETINGS –

7.30pm 15th January 2025 at Longtown Village Hall.

Andrew London – Clerk