

09/25
LONGTOWN GROUP PARISH
COUNCIL

Craswall, Llanveynoe, Longtown and Walterstone

DATE OF PUBLICATION: 10th September 2025

TO: ALL MEMBERS OF LONGTOWN GROUP PARISH COUNCIL: Councillors Cecil (Chair), Guy, Powell, Probert, Stinchcombe, Tribe, Watkins, Jones, Vaughan, Cook Short, Davies, Howells and Arthur.

NOTICE OF MEETING

You are hereby summoned to attend a Meeting of the Longtown Group Parish Council to be held on **Wednesday 17th September 2025 at 7.30pm**
At Longtown Village Hall

Andrew London

Clerk to the Council
clerk@longtown-gpc.gov.uk

AGENDA

1. To Receive Apologies.
2. To Receive Declarations of Interest or consider any written requests for dispensation.
3. To approve the minutes of the last regular Council meeting on 16th July 2025.
4. Open Forum – To receive questions from members of the public. Prior notice of questions is advised to give as full and accurate answer as possible. There will be a time limit of 3 minutes per subject.
5. Ward Councillor Report and discuss Herefordshire Council Temporary event notices.
6. Police Report.
7. Councillor Issues – For Councillors to raise local issues for further discussion

Prior Notice to the Clerk should be given.
8. Speed reduction - an update from Councillor Cook.

9. Defib Purchase, Hopes Stores – Quote for authorisation.

10. PLANNING

- a. **To consider comments on planning applications for determination by Herefordshire Council.**
[252238](#) – Blackhill Farm, Craswall – variation of planning permission.
[252308](#) – Rose Cottage, Longtown – Variation of planning permission.
- b. **To note decision by Herefordshire Council on Planning already discussed by the Parish Council.**
[251099](#) Variation of planning condition at Old Ebenezer Chapel, Longtown – **Approved with Conditions.**
- c. **To note applications awaiting decision by Herefordshire Council.**
[250266](#) Building – change of use – **Court Farm, Craswall.**
[251835](#) – Proposed reinstatement of residential use at Brook Farm, Longtown.

11. FINANCES & POLICY.

- a. **To receive an update of finances.**
- b. **To consider the below invoices for payment.**
 - 1. Clerks Pay (08/25) – £306.00p.
 - 2. HMRC – PAYE (08/25)- £217.49p.
 - 3. Clerks Pay (09/25) - £306.00p.
 - 4. HMRC – PAYE (09/25) - £217.49p.
 - 5. Clerks Expenses - £73.40p.
 - 6. DC Garden Services – Lengthsman Work (07/25) – £529.20p.
 - 7. DC Garden services – Lengthsman work (08/255) - £529.20p.
 - 8. Autela Payroll services - £87.00p.
 - 9. Richard Mills – Lengthsman - £254.40p

12. LENGTHSMAN & HIGHWAYS – An update from the Clerk.

13. Request from resident of Craswall to Adopt Telephone kiosk.

14. NDP Review – To appoint a working group.

15. Section 106 Wish List – discussion.

16. Request from resident for a play area – discussion.

17. Climate Change – A report from Councillor Stinchcombe.

18. Next Meeting: 7.30pm Wednesday 15th October 2025

19. Calendar of meetings: 7.30pm Wednesday 19th November 2025
7.30pm Wednesday 21st January 2026
7.30pm Wednesday 18th February 2026
7.30pm Wednesday 18th March 2026

Andrew London - Clerk