

10/25
LONGTOWN GROUP PARISH
COUNCIL

Craswall, Llanveynoe, Longtown and Walterstone

DATE OF PUBLICATION: 24th October 2025

TO: ALL MEMBERS OF LONGTOWN GROUP PARISH COUNCIL: Councillors Cecil (Chair), Guy, Powell, Probert, Stinchcombe, Tribe, Watkins, Jones, Vaughan, Cook Short, Davies, Howells and Arthur.

NOTICE OF MEETING

You are hereby summoned to attend a Meeting of the Longtown Group Parish Council to be held on **Wednesday 29th October 2025 at 7.30pm**
At Longtown Village Hall

Andrew London

Clerk to the Council
clerk@longtown-gpc.gov.uk

AGENDA

1. To Receive Apologies.
2. To Receive Declarations of Interest or consider any written requests for dispensation.
3. To approve the minutes of the last regular Council meeting on 17th September 2025.
4. Open Forum – To receive questions from members of the public. Prior notice of questions is advised to give as full and accurate answer as possible. There will be a time limit of 3 minutes per subject.
5. Ward Councillor Report and discuss recent issues with the Licensing Portal and planning decision regarding the Old Ebenezer Chapel.
6. Police Report.
7. Councillor Issues – For Councillors to raise local issues for further discussion

Prior Notice to the Clerk should be given.
8. Speed reduction - an update from Councillor Cook.

9. Defib Purchase – An update from Councillor Guy.

10. PLANNING

- a. **To consider comments on planning applications for determination by Herefordshire Council.**
[252598](#) and [252599](#) **Wernddu House, Rowlestone** – Proposed conversion from office dwelling.
[252578](#) **Lower Blackhill Farm, Longtown** – Proposed barn conversion.
- b. **To note decision by Herefordshire Council on Planning already discussed by the Parish Council.**
[250266](#) Building – change of use – **Court Farm, Craswall** – Approved with conditions.
[252308](#) – **Rose Cottage, Longtown** – Variation of planning permission – Approved with conditions.
- c. **To note applications awaiting decision by Herefordshire Council.**
[251835](#) – Proposed reinstatement of residential use at **Brook Farm, Longtown**.
[252238](#) – **Blackhill Farm, Craswall** – variation of planning permission.

11. FINANCES & POLICY.

- a. **To receive an update of finances.**
- b. **To consider the below invoices for payment.**
 - 1. Clerks Pay (10/25) – £306.00p.
 - 2. HMRC – PAYE (10/25)- £217.49p.
 - 3. Clerks Expenses - £91.01p.
 - 4. DC Garden Services – Lengthsman Work (09/25) – £529.20p.
 - 5. HALC – In house training – 23rd July - £330.00p
 - 6. HALC – Domain Hosting - £270.00p.
 - 7. Eyelid Productions – Website maintenance - £100.00p.
 - 8. PKF Littlejohn – External Auditor - £252.00p.
- c. **To consider donation to Longtown Village Pride.**

12. LENGTHSMAN & HIGHWAYS – An update from the Clerk.

13. NDP Review Working Group – An update.

14. Flood Investigation Report – To discuss and appoint a point of contact.

15. First Cut – To discuss recent issue raised by resident regarding the omission of first cut at Upper House Farm, Craswall.

16. Climate Change – A report from Councillor Stinchcombe.

17. Next Meeting: 7.30pm Wednesday 19th November 2025

18. Calendar of meetings:
7.30pm Wednesday 21st January 2026
7.30pm Wednesday 18th February 2026

Andrew London - Clerk